



## **ADDENDUM 3**

**Date:** January 31, 2024  
**From:** City of Grand Junction Purchasing Division  
**To:** All Offerors  
**RE:** Electric Vehicle Carshare Feasibility and Readiness Study, RFP-5367-24-KF

Offerors responding to the above-referenced solicitation are hereby instructed requirements have been clarified, modified, superseded, and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

1. Section 5.0: Preparation and Submittals of Proposals, second paragraph, the last sentence contains a formatting error. The Owner requires that proposals be formatted from **A** to **G**.
2. **Q:** Are proposals requested not to exceed 20 pages in total? Or is this front/back total?  
**A:** The preference is 20 pages total, not including the Solicitation Response Form, Section 7.0.
3. **Q:** In terms of the assessment, what would be the ideal deliverable?  
**A:** The Needs Assessment Report will be used to inform the recommended approach(es) to implementation; balancing, for example, how a Carshare program will benefit disproportionately impacted communities, how well vehicles in the system will be utilized, and how much the system costs to operate. Ideally, the Needs Assessment Report will have enough detail about what the potential benefits of Carshare will be and to whom to enable a strong Technical Readiness Report.
4. **Q:** Talk a little bit about the feasibility study, carshare itself vs. the electrified location side.  
**A:** Electrification considerations primarily relate to Technical Readiness Development and Fleet considerations for Community Outreach. The needs of potential clientele from the general public, considered during the Community Outreach phase, maybe agnostic to the propulsion mechanism of the vehicles.
5. **Q:** Who is the City bringing together for this effort? Are the Consultants starting from scratch?

**A:** The City has existing relationships with the organizations mentioned in Section 4.1. and some of the parties mentioned in Section 4.2.1. and will plan to recruit members for the Technical Working Committee to convene in parallel or proximately to the project kickoff. The firm (s) may propose to lead an initial onboarding early in the project process, or the City may onboard the Firms and Technical Working Committee simultaneously.

6. **Q:** Phase 1, hosting and soliciting responses from the survey. Is the Consultant expected to deliver the survey?

**A:** Surveys are envisioned to fill out any gaps in community representation left by the Focus Groups, acknowledging that much of the populations we hope to serve may not have flexibility or reliable transportation to facilitate attendance to in-person or fixed-time events. Thus, Surveys may be developed at a later date in response to findings from other Community Outreach activities.

The original solicitation for the project noted above is amended as noted.

All other conditions of the subject remain the same.

Respectfully,

A handwritten signature in blue ink, appearing to read 'K. Franklin', is positioned above the typed name.

Kathleen Franklin, Senior Buyer  
City of Grand Junction, Colorado