

New Application Checklist

<input type="checkbox"/>	Complete Colorado License Application (DR 8403 or DR 8404) and all required documents listed on page 2. Colorado Liquor Forms - www.colorado.gov/pacific/enforcement/liquor-forms
<input type="checkbox"/>	Schedule fingerprinting appointment for each person completing an Individual History Record (DR 8404-I) and <i>include receipt with application.</i> <ul style="list-style-type: none"> • Colorado Fingerprinting at coloradofingerprinting.com Create account and select “LIQUOR LIC – LOCAL PD SO 12-47-307” and Use CBI Code “6359LLQH” for City of Grand Junction City Clerk • IdentoGO at uenroll.identogo.com and use Service Code “25YQ6K” and CBI Account Number “CONCJ6359”
<input type="checkbox"/>	Apply for City Sales Tax License - (250 N 5 th St, 970.244.1521, gjsalestax@gjcity.org)
<input type="checkbox"/>	Obtain letter from City Community Development (250 N 5 th St, 970.244.1430, comdev@gjcity.org) stating alcohol sale/service is an allowed use for the proposed location or apply for a Conditional Use Permit.
<input type="checkbox"/>	Complete and include Persigo Food Service Pretreatment Application and Fee if any type of food service is required or will be available.
<input type="checkbox"/>	Include State and City Fees - Please refer to “Attachment A” for City fees.
<input type="checkbox"/>	Contact Mesa County Health Department (510 29 ½ Rd, 970.248.6900, healthinfo@mesacounty.us) for applicable food requirements.
<input type="checkbox"/>	Include Hours of Operation for food <i>and</i> alcohol service. Please refer to Liquor Code 44-3-901(6)(b).
<input type="checkbox"/>	Include Menu, if applicable.
<input type="checkbox"/>	Schedule application review appointment once completed, 970.244.1509. Appointment Date/Time: _____

Items to be Reviewed during Appointment

- Needs and Desires Survey
- Notice of Hearing/Affidavit of Posting
- Local Licensing Authority Hearing

The applicant or representative must be present at the hearing and provide sufficient evidence indicating the Needs and Desires of the neighborhood. The Local Licensing Authority generally meets the 1st and 3rd Wednesdays of each month in the Municipal Hearing Room (250 North 5th Street) at 2:00 p.m.

Once the Authority approves the application, it will be forwarded to the Colorado Department of Revenue - Liquor Licensing Division for review and approval. Typically, the application is processed and the State license is mailed to our office within 1-2 months, unless concurrent review is requested. The City of Grand Junction license will then be prepared and both licenses will be issued once all inspections are completed and occupational tax is collected. **A certificate of occupancy may be required before a license can be issued.**

City Application and License Fees

Application	New	\$ 1,000.00
	Transfer of Ownership	\$ 750.00
License	Arts	\$ 41.25
	Beer/Wine	\$ 48.75
	Brew Pub	\$ 75.00
	Campus Liquor Complex	\$ 75.00
	-Each Related Facility	\$ 15.00
	Club	\$ 41.25
	Fermented Malt Beverage	\$ 3.75
	Hotel/Restaurant	\$ 75.00
	-Each Optional Premises	0
	Liquor Licensed Drug Store	\$ 22.50
	-Tasting Permit	\$ 100.00
	Lodging/Entertainment	\$ 75.00
	Retail Liquor Store	\$ 22.50
	-Tasting Permit	\$ 100.00
	Tavern	\$ 75.00
Other	New Manager	\$ 75.00

City Occupational Tax*

Arts	\$ 150.00
Beer/Wine	\$ 300.00
Brew Pub	\$ 300.00
Campus Liquor Complex**	\$ 300.00
Club	\$ 150.00
Distillery Pub	\$ 300.00
Fermented Malt Beverage – On/Off Premises	\$ 100.00
Hotel/Restaurant**	\$ 300.00
Liquor Licensed Drug Store	\$ 300.00
Lodging/Entertainment	\$ 300.00
Racetrack	\$ 300.00
Retail Liquor Store	\$ 300.00
Retail Sales Room	\$ 300.00
Tavern	\$ 500.00

*Amount is pro-rated based on license issue date.

**Amount may vary with Optional Premises/Related Facility.