CITY OF GRAND JUNCTION SOLE SOURCE JUSTIFICATION FORM

Date: 2/2/2024	D Jeff Anderson				
Department: Parks	Division: Sport Facilities				
Vendor Name: MityLite	Net Cost Delivered: \$17,829.27				
Provide G/L Account where funds are budgeted: 201-710-385-380.8230_02 Project code, if applicable G2007-G200707					
SOLE SOURCE JUSTIFICATION					
(INITIAL ALL ENTRIES THAT APPLY) Material/Service Description: New tables and chairs for hospitality suite at Lincoln Park Sports Complex.					
Uniqueness: Is unique and unavailable f secret processes, or monopoly control;	From any other source due to proprietary rights, patents, copyrights,				
2. X - Compatibility: There is a need for compatibility with existing equipment, technologies, or processes, and only a specific product or service can satisfy that need;					
3 Urgency: Delay would lead to serious in	jury, death, or significant financial loss;				
4 Expertise: The vendor has unique exper	ience, expertise, or capabilities unavailable elsewhere;				
5 Standardization: There is a need to standardize specific equipment or supplies to reduce training, inventory, or maintenance costs, and only one vendor can meet this need;					
6 Written demonstration and justification is available which reasonably and practicably establishes that the selection of a sole source vendor is in the best interest of the City.					
Attach Justification Memo and Pricing Documentation, then proceed with signatures below. After Dept Head approval, forward to Purchasing.					
Department Director Approval:					
I recommend that competitive procurement be waive a sole source.	ed and that the service or material described herein be purchased as				
DocuSigned by:	2/5/2024				
Signed: Law Surburan 1380EAF622F5478 Department Head Signature	Date				
	determined this to be a sole source with no other vendor practicably				
available Deroid Timothy Signed: Jerod Timothy	signing on behalf of Jay v _: 2/6/2024 .				
Purchasing Manager Signature	Date				
Final Authorization					
City Manager Approval Required (\$25K to \$50K)	yes / no				
Signed:	,				
City Manager Signature	Date				
City Council Approval Required (over \$50K)	yes / no				



Memorandum

TO: Jay Valentine, Director of General Services

Ken Sherbenou, Parks & Recreation Director

FROM: Jeff Anderson, Sports Facilities Supervisor

DATE: 2/2/2024

SUBJECT: Sole source for MityLite tables and chairs for hospitality suite at

Lincoln Park Sports Complex

Parks and Recreation is requesting a sole Source approval for the purchase of new furnishings in the Hospitality Suite at the Lincoln Park Sports Complex. These furnishings include 100 banquet style chairs as well as 16 round tables. We are asking for the amount of \$17,829.27 to be approved.

The primary justification for the sole source is the compatibility and standardization of the rest of the furnishings in the hospitality suite. The original furnishings of the hospitality suite have come from MityLite and the standardization of colors and size are important to continue. MityLite has proven to provide a great quality product that has lasted us several years of use. We will continue to replace and upgrade furnishings around the stadium and having a reliable company that we can reach out to and quickly receive the new furnishings, or replacement parts will become increasingly important as we are always trying to improve the look and quality of our facilities.

These furnishings will provide the customers with a clean and durable product to enjoy both meetings and attending sporting events. I hope that you will consider this request for the continuation to stay with a reliable company that has excellent customer service and is quick to respond to any inquiries or issues that we come across.

QUOTE ACKNOWLEDGEMENT

THIS IS NOT AN INVOICE







Created On: 1/30/2024

Sales Quote Number: SQ56916 **Mity Customer Number:** C621350

> 1 Of 2 Page:







Deposit required. Amount subject to credit approval.

Bill To:

GRAND JUNCTION PARK & REC Jeff Anderson 1340 GUNNISON AVENUE Grand Junction, CO 81501

United States

Sell To:

THANK YOU FOR CHOOSING MITY!

GRAND JUNCTION PARK & REC Jeff Anderson 1340 GUNNISON AVENUE Grand Junction, CO 81501

United States

Ship

GRAND JUNCTION PARK & REC To:

Sales Tax

Quote Total

\$892.55

\$17,829.27

Jeff Anderson

1340 GUNNISON AVENUE Grand Junction, CO 81501

United States

Ship Via	Payment Terms	Sales Person
ORIGIN, Freight Prepaid	Net 30 Days	John King

Item No.	Description	иом	QTY	Unit Price	Total Price
ASHG0600000805NB00	ACCESS HOURGLASS CHAIR		100	\$94.00	\$9,400.00
	Finish: Black Sand				
	Back: Fixed				
	Chair Upholstery:				
	Montgomery - Sterling, Nanotex				
CT60SGB0S00060000	CT 60 SGB W29BLK GRYT	Each	16	\$398.00	\$6,368.00
	ABS ROUND TABLE 60" (5FT)				
	Top: Speckled Grey (Smooth)				
	Bottom: Black				
	Trim ABS Grey				
	Leg: Wishbone				
	Leg/Base Color: Black Sand				
	Height: 29in. Tall				
	Freight Estimate - XPO, NG #141402		1	\$752.10	\$752.10
	Freight Estimate - XPO Orem #141403		1	\$316.62	\$316.62
			Subtota	l :	\$16,936.72

Date:

^{*}Freight Quotes are estimates. The Freight charge on your order, will reflect the current freight cost the day the order is placed.



Signature:

^{*} NET Pricing Applied. * Quotes are valid for 30-days. * Delivery is Dock-to-Dock. * Sales Tax may be applicable.

Customer is responsible for offloading order at delivery time unless otherwise prearranged.

^{*} Mity, Inc. charges a 3% processing fee for all credit card payments.

QUOTE ACKNOWLEDGEMENT

THIS IS NOT AN INVOICE







Created On: 1/30/2024

Sales Quote Number: SQ56916 **Mity Customer Number:** C621350

> Page: 2 Of 2





Deposit required. Amount subject to credit approval.

Bill To:

GRAND JUNCTION PARK & REC Jeff Anderson 1340 GUNNISON AVENUE Grand Junction, CO 81501 **United States**

Sell To:

GRAND JUNCTION PARK & REC Jeff Anderson 1340 GUNNISON AVENUE Grand Junction, CO 81501 **United States**

Ship To:

GRAND JUNCTION PARK & REC Jeff Anderson 1340 GUNNISON AVENUE Grand Junction, CO 81501 **United States**

	Ship Via	Payment Terms	Sales Person
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ORIGIN, Freight Prepaid Net 30 Days John King

Item No. Description **UOM** QTY **Unit Price Total Price** Lift Gate Service 1 \$100.00 \$100.00

THANK YOU FOR CHOOSING MITY!

Subtotal \$16,936.72 **Sales Tax**

\$892.55

Quote Total \$17,829.27

Signature:

Date:

* NET Pricing Applied. * Quotes are valid for 30-days. * Delivery is Dock-to-Dock. * Sales Tax may be applicable.

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