



Memorandum

TO: Jay Valentine, Director of General Services

Ken Sherbenou, Parks & Recreation Director

FROM: Jeff Anderson, Sports Facilities Supervisor

DATE: 2/2/2024

**SUBJECT: Sole source for MityLite tables and chairs for hospitality suite at
Lincoln Park Sports Complex**

Parks and Recreation is requesting a sole Source approval for the purchase of new furnishings in the Hospitality Suite at the Lincoln Park Sports Complex. These furnishings include 100 banquet style chairs as well as 16 round tables. We are asking for the amount of \$17,829.27 to be approved.

The primary justification for the sole source is the compatibility and standardization of the rest of the furnishings in the hospitality suite. The original furnishings of the hospitality suite have come from MityLite and the standardization of colors and size are important to continue. MityLite has proven to provide a great quality product that has lasted us several years of use. We will continue to replace and upgrade furnishings around the stadium and having a reliable company that we can reach out to and quickly receive the new furnishings, or replacement parts will become increasingly important as we are always trying to improve the look and quality of our facilities.

These furnishings will provide the customers with a clean and durable product to enjoy both meetings and attending sporting events. I hope that you will consider this request for the continuation to stay with a reliable company that has excellent customer service and is quick to respond to any inquiries or issues that we come across.

QUOTE ACKNOWLEDGEMENT

THIS IS NOT AN INVOICE



MITYLITE

holsag

BERTOLINI

XpressPort

Created On: 1/30/2024

Sales Quote Number: SQ56916

Mity Customer Number: C621350

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Deposit required. Amount subject to credit approval.

Bill

To: GRAND JUNCTION PARK & REC
 Jeff Anderson
 1340 GUNNISON AVENUE
 Grand Junction, CO 81501
 United States

Sell

To: GRAND JUNCTION PARK & REC
 Jeff Anderson
 1340 GUNNISON AVENUE
 Grand Junction, CO 81501
 United States

Ship

To: GRAND JUNCTION PARK & REC
 Jeff Anderson
 1340 GUNNISON AVENUE
 Grand Junction, CO 81501
 United States

Ship Via	Payment Terms	Sales Person
ORIGIN, Freight Prepaid	Net 30 Days	John King

Item No.	Description	UOM	QTY	Unit Price	Total Price
	Lift Gate Service		1	\$100.00	\$100.00

THANK YOU FOR CHOOSING MITY!

Subtotal	\$16,936.72
Sales Tax	\$892.55
Quote Total	<u>\$17,829.27</u>

Signature: _____

Date: _____

** NET Pricing Applied. * Quotes are valid for 30-days. * Delivery is Dock-to-Dock. * Sales Tax may be applicable.
 * Customer is responsible for offloading order at delivery time unless otherwise prearranged.*

**Freight Quotes are estimates. The Freight charge on your order, will reflect the current freight cost the day the order is placed.*

** Mity, Inc. charges a 3% processing fee for all credit card payments.*



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